

CO-OPERATIVE FEDERATION OF VICTORIA LTD

MINUTES OF BOARD MEETING

held at Victorian Producers' Co-operative Co., Brooklyn, on

THURSDAY 17 OCTOBER 1996

57/96 PRESENT:

J. Gill	Chairman
D. Griffiths	
B. Harford	
V. Hughes	
D. McMullan	
I. Rissstrom	
A. Gill	Secretary

58/96 APOLOGIES:

J. Evans, K. Chester

Resolved

"That the apologies be accepted."

59/96 MINUTES PREVIOUS MEETING:

Resolved

"The minutes of the Board meetings held on 15 August and 12 September, 1996 be confirmed as a true and correct record of those meetings and be duly signed by the Chairman."

60/96 BUSINESS ARISING FROM MINUTES:

Co-operative Opportunities Project

Vern Hughes reported that the third discussion paper on health co-operatives is nearing completion.

Strategy working party

The secretary reported that the working party has been given a preliminary report on the business activities of the Federation.

Image of co-operatives

Vern Hughes reported that there were no amendments forthcoming from directors on the *Image of Co-operatives* paper. The secretary advised that the paper has been distributed to members of the Co-operatives Council of Australia. The Board thanked Mr. Hughes for his work on the paper.

The secretary tabled an unsolicited proposal from Substitution Pty Ltd on developing a strategy paper on implementing the image proposal. The Board authorised the secretary to table Substitution's paper at the next meeting of the Council without the Federation's endorsement of the paper.

61/96 CORRESPONDENCE:

Incoming and outgoing correspondence was tabled.

Resolved

"That incoming correspondence be received and outgoing correspondence be approved."

62/96 MEMBERSHIP:**Applicants for membership**

The secretary advised that no applications for membership have been received since the last Board meeting.

Member delegates***Resolved***

"That the following delegate be accepted pursuant to the rules:

<i>Name of Nominee</i>	<i>Member Co-operative</i>
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<i>Ms Lynette Fedley</i>	<i>Moorabbin Rental Housing Co-operative Ltd</i>
<i>(replacing Glenis Davies)</i>	

63/96 FINANCIAL REPORT:**Profit and loss statement etc**

The year to date and September profit & loss statement, balance sheet and bank balance at 30 September, 1996 were received.

Resolved

"That the financial reports be adopted."

Accounts payable

The secretary tabled a list of accounts for August/September for payment.

Resolved

"That the accounts as appended be approved for payment."

Term deposits

The secretary advised that the bank balance at 30 September was \$563.59 and recommended the withdrawal of the remaining funds of approximately \$6,500 held by IOOF term deposit 209747 to meet the expenses of the Federation until annual subscriptions are received from members.

The secretary further advised that after seeking the approval of the Chairman, he rolled over IOOF term deposit 209747 (\$13,373.39) on 27 August for further terms of 45 days.

Resolved

"The Board approves the withdrawal of the remaining funds held in IOOF term deposit 209747 into the Federation's cheque account and endorses the secretary's action of rolling over the IOOF term deposit."

Government grant

The secretary advised that a further grant of \$15,000 is available from the Department of Justice this year.

Resolved

"That the secretary be authorised to apply for the grant and for the grant to be credited to a 180 day term deposit account at a financial institution offering the best interest rate."

64/96 ANNUAL GENERAL MEETING:

The secretary reported that a quorum of members will be present at the annual meeting and that arrangements have been finalised for the dinner.

Nominations for directors

The secretary advised that one nomination, Valerie Ogier, has been received to fill one of the three vacancies on the board.

The secretary further advised that Mr Geoff Johnston, delegate of the Eastern Suburbs Rental Housing Co-operative Ltd has nominated for a position on the board. However, the nomination was not received within the time prescribed by the rules for consideration at the annual meeting. The secretary recommended that Mr Johnston fill the casual vacancy caused by removal of Miriam Carlson, whose term ended in 1997.

Resolved

"That Mr Geoff Johnston be appointed to fill the vacancy on the board in the place of Miriam Carlson."

65/96 STATE GOVERNMENT REPORT:

Co-operatives legislation

The secretary reported that a draft Co-operatives Bill was released for comment by co-operatives in early September, and that 35 representatives from 21 co-operatives attended the 6 information sessions held on the draft bill in mid September. The secretary advised that it is likely that the bill will be considered by State Cabinet shortly.

The secretary further advised that the Federation would need to brief the State Opposition upon the tabling of the Co-operatives Bill in Parliament, and to work with the Office of Fair Trading in preparing the regulations for the proposed act. The secretary offered to represent the Federation on the two matters for a fee determined in consultation with the chairman.

Resolved

"For the secretary to represent the Federation in meeting relevant politicians and in the preparation of the regulations for the new act, and for the Federation to defray the secretary's costs for the two tasks after discussion with the chairman."

Registrar's Annual Report

The secretary read the letter that was sent to the Registrar concerning the non production of the Registrars' Annual Report for the past three years.

66/96 SECRETARY'S REPORT:

Tasks performed August/September

The secretary advised that the tasks performed during August and September will be forwarded to directors after the meeting.

Co-operative curriculum in schools

Swinburne University

The secretary tabled a proposal from John Morieson of the School of International and Political Studies at Swinburne University, offering to develop a subject on co-operative management for Business and Arts undergraduates and people working in co-operatives.

Resolved

"The Federation supports the initiative of John Morieson, and would be interested in being a member of the subject advisory panel. The Federation, however, does not support the idea of requesting a quota for reserved places in the subject. The Federation would encourage people to undertake the subject."

"For the secretary to write to Swinburne University supporting John Morieson's initiative."

Office of Training and Further Education

The secretary reported on his meeting with the Office of Training and Further Education. The Office suggested that the Federation write to their Minister, Mr Phil Honeywood, seeking his support for the Federation to play a role in advising relevant industry training boards of cooperatives.

Resolved

"For the secretary to write to the Minister for Tertiary Education and Training seeking his support for the Federation to increase the awareness of co-operatives among training advisory boards within his portfolio."

67/96 GENERAL BUSINESS:

Use of Common seal

The secretary advised that the application for membership for the Community Enterprise Network Co-operative Ltd approved at the board meeting of 20 June (31/96) requires the Federation's seal to be affixed to the application.

Resolved

"The board authorises the affixing of the common seal on the application for membership of the Community Enterprise Network Co-operative Ltd and for two directors to attest the affixing of the seal."

68/96 NEXT MEETING:

Resolved

"That the next ordinary Board meeting be held at VPC Wool Store, Brooklyn on Thursday 12 December, 1996 commencing at 10.30 am."

69/96 CLOSE:

The meeting closed at 12.00 pm.

Signed Date:/...../ 1996
(Chairman)